

January 26, 2018

Dear Commissioners:

Welcome to 2018! Much is happening in our state, in our country and around the world related to the travel and tourism industry. Our upcoming meeting in Brookings will be a wonderful way to start 2018, connect with one another and see our beautiful southern Oregon coast.

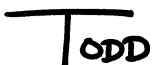
Our overnight accommodations will be at the [Best Western Beachfront Inn](#) (16008 Boat Basin Rd, Brookings, OR 97415) and our meetings will be held at Southwestern Community College – Curry Campus (96082 Lone Ranch Parkway, Brookings OR 97415). The briefing on Monday, Feb. 12 is scheduled to run from 1:00 – 3:00 p.m., in the Krieger Community meeting room. Our briefing time will be devoted to reviewing the Feb. 13<sup>th</sup> Commission meeting agenda as well as provide time for Other Business - a time dedicated to Commissioner open discussion.

Immediately following the briefing, Commissioners will be led on a tour by Dave Lacey (OCVA) of the fire affected areas that impacted the south coast this past summer. The tour will end at the Brookings Welcome Center at Crissy Field where we will have an opportunity to meet staff who greet and welcome visitors to Oregon every day, as well as enjoy a reception together. After the reception there will be a little bit of time to settle in your room before meeting in the lobby at 6:45 p.m. to shuttle to dinner with Travel Oregon staff at [Oxenfre](#) (631 Chetco Ave., Brookings OR 97415).

On Tuesday morning, February 13<sup>th</sup>, please enjoy breakfast starting as early as 6:30 a.m. at the Best Western Beachfront Inn. Our Commission meeting will begin promptly at 9:00 a.m. and take place in the Krieger Community Room at SWCC – Curry Campus (same room from Monday's briefing). Our Commission meeting agenda, included in the packet materials, is comprised of reports from each department including: sales, development, grants, marketing and RTS updates. Please note: the information requested at the December meeting can be found on pgs. 36-37 of the Staff Report. Should you have questions on any of the materials provided, please don't hesitate to contact me prior to our time together.

As always, thank you for your continued service to the Oregon Tourism Commission and to the State of Oregon. Safe travels and we'll see you on the coast!

Best regards,



Todd