

January 18, 2019

Dear Commissioners:

Happy 2019! I am looking forward to our time together in historic Oregon City, Feb. 4-5. A full itinerary with all the details of where you need to be can be found behind this letter in the packet.

Our briefing time on the afternoon of February 4th will give us the time needed to thoroughly review:

- February 5th Commission meeting agenda
- Proposed 2019-2021 Revenue Forecast
- Regional Destination Marketing Organization RFP Presentations

To help inform the discussion regarding the Regional Destination Marketing Organization designation, please find those RDMO Applications, W-9's and Letters of Support [here](#). While these 7 applications represent the entirety of those received (1 for each region), it will be up to the RDMO Review Committee which meets on Jan. 28th, and that Commissioner Francisco is serving on, to deem if all applications should be moved forward for final RDMO designation.

On the evening of Feb. 4th, the Commission, staff and local partners will shuttle to Trail Distilling where we will enjoy a special reception, tour and dinner. See the itinerary for the full list of events.

On Tuesday morning, February 5th we will start our meeting at 9:00 a.m. and plan to conclude at 12:00 p.m. The Commission meeting agenda is set to include:

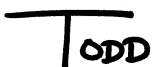
- Approval of Revenue Forecast for 2019-2021
- Designation of Regional Destination Marketing Organizations
- Appointment of Nominating Committee

And Report Updates-

- Clackamas County Development Signature Projects Update
- Global Marketing Update
- Policy Update

As we move into this year, I am grateful for your continued service to the Oregon Tourism Commission and to the State of Oregon. Should you have questions on any of the materials provided, please don't hesitate to contact me prior to our time together. Safe travels and we'll see you in Oregon City!

Best regards,



Todd